



Greetings,

Thank you for your interest in shadowing at Monroe County Middle College. Students can arrive for their shadow between 7:25 and 7:35 am on the day agreed upon between you and the school. Our school day ends at 2:20 pm, the student must return to the office area at the end of the day. There should be plans to have the student picked up by 2:30 pm. Please do not show up without prearranging a date to shadow.

The school's main office in the Campbell Academic Center (C Building, see map on page three for reference). The main office number is C14 which is in the basement. It is easiest to park in parking lot #7 and use the west entrance to the Campbell Academic Center, then head down the stairs. Please look for the Monroe County Middle College signs in the hallway. Please complete the shadow form, found on page two, and bring it on the day of the shadow. We need to have a completed form on file in case something happens during the day.

Students can pack a lunch or buy a lunch in the “micro market”. The market accepts Apple Pay, Google Pay, credit card and cash. If a student pays in cash, they must set up an account and the balance will be provided to the student on a market card. Students can bring their cell phones but are expected to use them responsibly.

Your student can choose to shadow a STEM class schedule or a Health class schedule. We will do our best to accommodate, however, it may be necessary to shadow a student with a different schedule. If your student wants to shadow someone, please make note of that on the shadow form. Otherwise, your student will be placed with a couple other students for the day.

To schedule a date for a shadow please choose two to three dates that work for you and your student, we prefer the students shadow a Monday - Thursday. Email those dates to Robert Krueger at [robert.krueger@monroeisd.us](mailto:robert.krueger@monroeisd.us) or Megan Sexton at [megan.sexton@monroeisd.us](mailto:megan.sexton@monroeisd.us) and we will reply with a finalized date. Please do not show up unless we have confirmed a date with you.

If you have any question about shadowing, please email or call Robert Krueger, MCMC Principal or Megan Sexton, MCMC Assistant Principal. Please call the main number at 734-342-8750 and listen for the prompts.

Thank you,

Monroe County Middle College



**Permission to Shadow at Monroe County Middle College**

Date: \_\_\_\_\_

I am the Parent/Legal Guardian of \_\_\_\_\_. I grant permission for my child to shadow \_\_\_\_\_ (name of student your son/daughter wishes to shadow) on \_\_\_\_\_ (date). If you do not know a student at the Middle College, please let us know and we will pair your student with someone for the day. My student is interested in shadowing someone with a STEM or Medical Pathway (Circle one).

Student's special medical needs if any: \_\_\_\_\_

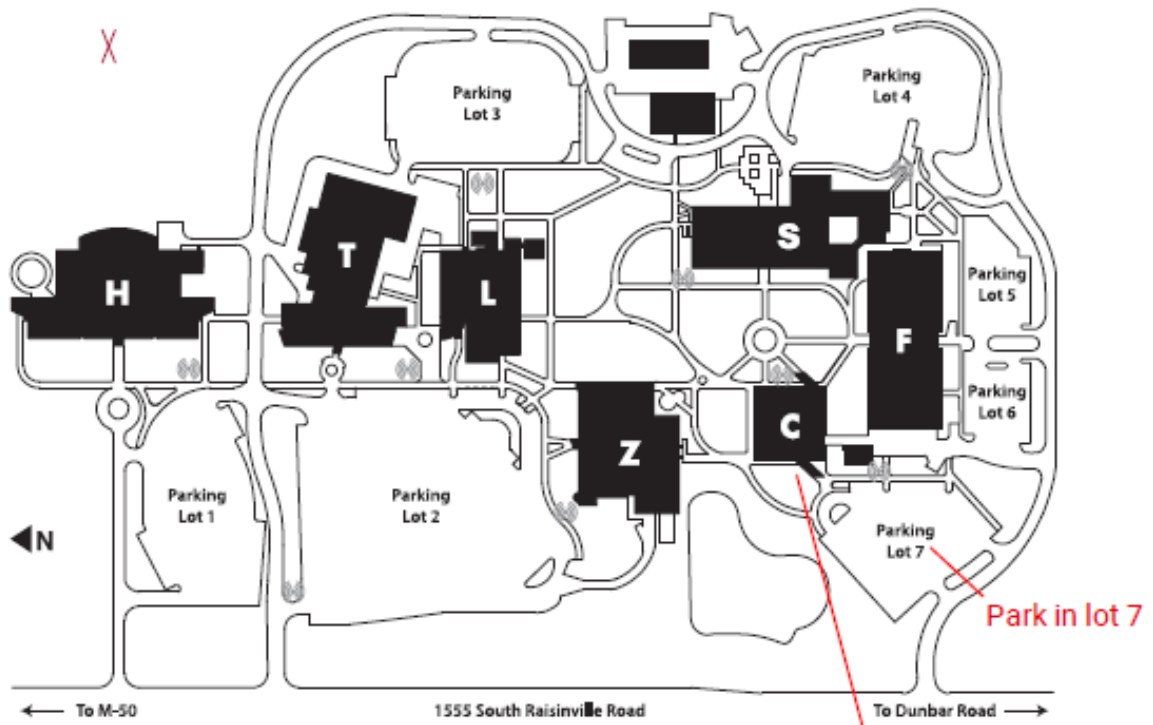
Emergency contact number(s):  
\_\_\_\_\_


**Authorization to Treat Minor:** In the event that I cannot be reached in an emergency, I hereby permit MCMC to call 911 and/or to contact a medical facility or physician selected by the school to provide proper treatment to the above named student. I will be responsible for all expenses arising in association with such treatment.

**Indemnity and Waiver of Claim:** I, the undersigned, the Parent/Legal Guardian of \_\_\_\_\_, hereby acknowledge that as a condition of the student participating in the activity, agree to indemnify and hold harmless the school, its employees and volunteers, the Monroe County Intermediate School District, its governing board, the individual members thereof, and all other district officers, agents and employees from any liability, lawsuit, cost, expense or claim of any type whatsoever (including legal fees) for any harm, injury or death arising out of the above mentioned activity.

Parent's Signature: \_\_\_\_\_

# Main Campus



- S** Warrick Student Center
- C** Campbell Academic Center
- F** Founders Hall
- H** Gerald Welch Health Education Building
- L** Life Sciences Building
- T** Career Technology Center
- Z** La-Z-Boy Center
-  Emergency Call Stations

The MCMC is in the basement of the C Building.

Park in lot 7