

REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

May 21, 2024

Call to Order and Roll Call

The meeting was called to order at 5:00 p.m. by MCISD President Dale DeSloover.

MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Renee Larzelere, Paul Miller and Russell Bless

MCISD BOARD

MEMBERS ABSENT: Barry Martin

MCISD

STAFF PRESENT: Superintendent Steve McNew, Josh Dyer, Lisa Montrief, Rachel Kopke, and Andrea Murphy

MCISD

STAFF ABSENT: None

OTHERS PRESENT: Nicole Shaughnessy, Jennifer Click and Diane Dusendang (Elks Lodge)

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Presentation

Nicole Shaughnessy, Knabusch Math and Science Center Coordinator, updated the board on the educational program and grant funding requests of the Center.

Important Dates

- June 4 Project Search Graduation, 11:00 AM @ ProMedica Hospital
- June 6 Educational Center Graduation, noon
- June 7 Transition Center Graduation, 10:30 AM
- June 18 MCISD Board Meeting, rescheduled to 7:30 AM

Expressions from the Public

Jennifer Click, MCISD program assistant and Flat Rock Elks member, and Diane Dusendang, Flat Rock Elks, addressed the board regarding a donation from the Elks Lodge to Project Search and a;; graduates of the MCISD Educational and Transition Center graduates.

Recommended Actions

Routine Matters

Ms. Larzelere made a motion, supported by Ms. Bless to approve the minutes of the April 16 and 29, 2024 meeting that were presented. The motion carried unanimously.

Financial Reports

	General <u>Fund</u>	Special Education <u>Fund</u>	Food Service <u>Fund</u>	Tech Tax	Student Activities	CP	<u>Total</u>
<u>Check Registers</u>							
4/10-4/30/24	2,480,956.25	795,574.74	16,916.72	107,872.75	6,014.52	99,477.07	3,506,812.05
5/1-5/9/24	123,536.22	38,165.64	1,980.09	9.06	280.08	0	163,971.09

ACH Transactions

Gross Payroll	778,756.42	1,836,658.48	0	0	0	0	2,615,414.90
Student Activity Account Transfers	0	0	0	0	0	0	0

Early Head Start & Early Head Start

Year to Date as of April 30, 2024 \$2,979,222.12

Mr. Miller made a motion, supported by Mr. Bless, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

Approval of the Personnel Update

Mr. Miller made a motion, supported by Mr. Bless to approve the following personnel update:

- Employment
 - o Emily Clawson, Speech and Language Pathologist
 - o Maryam Smolyanov, Speech and Language Pathologist
- Leaves of Absence
 - o Emily Thompson LBSE Teacher, returning September 17, 2024
- Resignations/Retirement
 - o Kristen Beauregard, resigned
 - o Megan Chonko, resigned
 - o Anthony DeNardis, resigned
 - o Ryan D'Haene, resigned
 - o Emily Nusbaum, resigned
 - o Madison Sterling, resigned
 - o Kim Torrance, retired
 - o Montana Zaborowski, resigned

The motion carried unanimously.

Request for New Position: Full-Time Speech and Language Pathologist

Ms. Larzelere made a motion, supported Mr. Bless to approve the establishment and posting of three (3) Speech & Language Pathologist positions effective for the 2024-2025 school year. The motion carried unanimously.

Request for New Position: Academic Liaison for River Raisin National Battlefield Park

Mr. Bless made a motion, supported by Ms. Larzelere to approve the establishment and posting of an Academic Liaison for River Raisin National Battlefield Park position effective July 1, 2024. The motion carried unanimously.

Request for New Position: Science/Technology Coach

Mr. Miller made a motion, supported by Ms. Larzelere to approve the establishment and posting of a Science/Technology position effective at the start of the 2024-2025 school year. The motion carried unanimously.

Request for New Position: GSRP Program

Ms. Larzelere made a motion, supported by Mr. Bless to approve the establishment and posting of two (2) GSRP teachers, two (2) GSRP teacher assistants, two (2) program support aide floaters, and (1) site leader and one (1) Early Childhood Specialist positions. The motion carried unanimously.

Changes of Title and Responsibilities – Communications and Marketing Specialist

Mr. Bless made a motion, supported by Mr. Miller to approve the title change and salary increase for Crysti Esper, Graphic and Design Specialist, to Communications and Marketing Specialist, effective July 1, 2024. The motion carried unanimously.

Additional Workdays – School Social Worker Intern

Mr. Bless made a motion, supported by Ms. Larzelere to approve Kayla Ruff, a part-time School Social Worker Intern, to work an additional ten (10) days during the summer 2024. The motion carried unanimously.

Additional Workdays – ECSE Teacher

Ms. Larzelere made a motion, supported by Mr. Miller to approve the requested additional workdays for Renee Retli, to work up to five (5) days for the 2023-2024 school year, effective immediately. The motion carried unanimously.

Request for Additional Days – Secondary CTE Teacher – Law Enforcement

Mr. Miller made a motion, supported by Mr. Bless to approve the requested additional fifteen (15) days during the 2023-2024 school year. The motion carried unanimously.

Request for Head Start Rate COLA Increase

Ms. Larzelere made a motion, supported by Mr. Bless to approve the 2.35% COLA rate increase for Early Head Start and Head Start employees, effective July 1, 2024. The motion carried unanimously.

Request for GSRP COLA Rate Increase

Ms. Larzelere made a motion, supported by Mr. Bless to approve the 2.35% COLA rate increase for GSRP employees, effective July 1, 2024. The motion carried unanimously.

Request for Head Start/Early Head Start COLA Application 24-25

Ms. Larzelere made a motion, supported by Mr. Bless to approve the COLA supplemental funding application of the Early Head Start/Head Start for the 2024-2025 fiscal year. The motion carried unanimously.

Acceptance of Donation – Head Start

Mr. Miller made a motion, supported by Mr. Bless to accept a donation from Bay Corrugated, Inc. in the amount of \$394.47 to support Head Start classroom moves. The motion carried unanimously.

Request for Head Start Corrective Action Plan (CAP) Ext.

Mr. Bless made a motion, supported by Ms. Larzelere to approve the Corrective Action Plan through September 30, 2024. The motion carried unanimously.

Staff Computer Purchase Request

Ms. Larzelere made a motion, supported by Mr. Bless to approve the staff computer purchase, 80 Dell 5450 laptops, from People Driven Technology, Inc. for \$71,200. The motion carried unanimously.

MCMC Computer Purchase Request

Mr. Miller made a motion, supported by Mr. Bless to approve the MCMC student computer purchase, 85 Dell 3140 2n1 laptops, from People Driven Technology, Inc. for \$43,775. The motion carried unanimously.

Shared Datacenter Servers Computer Purchase Request

Mr. Bless made a motion, supported by Ms. Larzelere to approve the Shared Datacenter Servers purchase from CDW-g for a cost of \$139,000. The motion carried unanimously.

Acceptance of Donation – Educational & Transition Center Graduates

Ms. Larzelere made a motion, supported by Mr. Bless to accept a donation from the Flat Rock Elk's Lodge of a \$300 donation to support the Project Search program. In addition, the Elk's are providing all 17 Educational and Transition Center graduates with iPads, cases, and communication software at a cost of \$5,625.00. The motion carried unanimously.

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Josh Dyer

- No further comments

Curriculum and Instruction – Lisa Montrief

- Informed the board that the MCMC has a waiting list for students for the 2024-2025 school year.
- Discussed the Law Enforcement Corrections Year 2 class.
- Discussed the eRate application and upgrading the fiber at the Knabusch Center.

Special Education and Early Childhood Services – Rachel Kopke

Current Enrollment Report-April 2024

Program	Total Enrollment/Funded Enrollment (total enrollment should equal funded enrollment)	Over Income Enrollment CP#2004 (130% FPL+: under 10%) (101-130% FPL: under 35%)	Disabilities Enrollment (Over 10%)	Students Enrolled Receiving Tiered Intervention Services/In Process of SE
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				Evaluation
Head Start	Enrolled: 238 Reserved (not to exceed 7): 0 Vacant less than 30 days: 2 Total Enrollment: 240/240-100%	130% FPL+: 17/240=7% 101-130% FPL: 5/240=2%	50/240=21%	36/240=15%
Early Head Start	Enrolled: 46 Reserved (not to exceed 1): 0 Vacant less than 30 days: 2 Total Enrollment: 48/48- 100%	130% FPL+: 2/48=4% 101-130% FPL: 2/48=4%	11/48=23%	9/48=19%

Current Waitlist Report-As of 5/7/24

Program	Income Eligible	Over Income 101-130% FPL	Over Income 130+% FPL
Early Head Start	7	0	0
Head Start	21 (can be counted in more than 1 location)	4 (can be counted in more than 1 location)	15 (can be counted in more than 1 location)
Airport-Niedermeier Elementary 31 slots	2	1	6
Bedford-Smith Rd Elementary 31 Slots	3	0	4
Dundee-Dundee Elementary 15 Slots	3	0	0
Ida-Ida Elementary 15 Slots	0	0	0
Monroe-AWS Elementary 77 slots	3	3	5
Monroe-MCCC Elementary 15 Slots	0	1	5
Monroe-Orchard Elementary 25 Slots	6	3	2
Monroe-Riverside Elementary 16 Slots	1	0	0
Monroe-YMCA Elementary 15 Slots	2	2	6

Head Start Attendance Reports-April 2024

Site	Attendance Percentage
In Person Arborwood	86.69%
In Person Dundee	83.53%
In Person Ida	83.33%
In Person MCCC	87.45%
In Person Niedermeier	83.46%
In Person Orchard	86.89%
In Person Riverside	89.34%
In Person SRE	90.13%

In Person YMCA	82.77%
In Person Program Attendance Total	86.33%

Early Head Start Attendance Reports-April 2024

Site	Attendance Percentage
HV 1	77%
HV 2	47%
HV 3	69%
HV 4	65%
Program Attendance Total	64.6%

2024-2025 Projections-# accepted as of 5/1/24

Site	Total Number of Slots Available	# Accepted	Number of slots remaining	101-130% Over Income (must be <85)	130%+ Over Income (must be <24)	Number of students with disabilities (10%+)
AWS	77	31	46	0	2	8
Dundee	15	8	7	0	1	3
Ida	15	8	7	0	1	3
Niedermeier	31	17	14	0	0	4
Riverside	71	34	37	0	0	5
SRE	31	14	17	0	1	4
TOTALS	240	112	128	0	5	27-11%

Office of Head Start Communication

Communication Type	New Postings	Links to Postings
Information Memorandums	ACF-OHS-IM-24-01	Information Memoranda ECLKC (hhs.gov)
Program Instructions	ACF-OHS-PI-24-02	Program Instructions ECLKC (hhs.gov)

Program Updates

- 2024-2025 Program Update
 - MCCC has informed the program the classroom space will no longer be available. This classroom will move to Riverside for the 2024-25 school year.
- The Spring Family Engagement Event took place on 5/10/24 at the Knabusch Center between all EHS/HS/GSRP/ECSE and Early On Programs, 72 children were present and 68 adults! Activities included:
 - Dissecting flowers
 - Inspecting and playing with live worms
 - An outdoor scavenger hunt
 - Pretending to “drive the ranger”
 - Observing various furs
 - Meeting the turtles!
- OHS Monitoring Review: Riverside Incident from 11/7/23

- Met 4/24/24 with TTA from STGI
 - [TTA Report](#)
 - [Updated Corrective Action Plan \(CAP\) Draft](#)
- Zoom Meeting 5/9/24-Systems Wheel Meeting, CAP Development
- In-Person Meeting 5/15/24-CAP Development
- Request for CAP extension

Superintendent – Steve McNew

- Informed the board the MCISD is in receipt of 7 of 9 local district budget resolutions in support of the MCISD 2024-2025 budget.
- Discussed the MCISD strategic plan
- Mentioned that the MCISD administration will be discussing an infrastructure needs assessment with Plante Moran.

Executive Session

At 6:36 p.m. Ms. Larzelere made a motion, supported by Mr. Miller to enter executive session for purpose of discussing negotiations.

Reconvene

The meeting reconvened at 6:50 p.m.

Adjourn

At 6:54 p.m. Mr. Bless made a motion, supported by Ms. Larzelere, to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,

Paul Miller
Secretary