

# REGULAR BOARD MEETING MINUTES

## MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

December 17, 2024

### Call to Order and Roll Call

The meeting was called to order at 5:00 p.m. by MCISD President Dale DeSloover.

#### MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Renee Larzelere, Russell Bless, Paul Miller and Barry Martin

#### MCISD BOARD

MEMBERS ABSENT: none

#### MCISD

STAFF PRESENT: Superintendent Steve McNew, Josh Dyer, Lisa Montrief, Rachel Kopke, Anya Lusk and Andrea Murphy

#### MCISD

STAFF ABSENT: none

OTHERS PRESENT: Magdelene Waldecker, Jennifer Click and Tammy Castiglione

### Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

### Important Dates

- November 19 MCISD Board Meeting, 5:00 PM
- December 19 Holiday Concert & Open House, 6:30 PM
- December 23-Jan 1 MCISD Administration Building Closed
- Jan 2 MCISD Administration Building Open
- Jan 6 Students Return
- Jan 21 MCISD Board Meeting, 5:00 PM

### Expressions from the Public

None

### Recommended Actions

### Routine Matters

Ms. Larzelere made a motion, supported by Mr. Bless to approve the minutes of the November 19, 2024 meeting that were presented. The motion carried unanimously.

## Financial Reports

	General Fund	Special Education Fund	Food Service Fund	Tech Tax	Student Activities	CP	Total
<u>Check Registers</u>							
11/10-11/30/24	2,477,360.92	1,024,176.12	16,521.87	847.68	646.68	2,711.42	3,522,264.69
12/1-12/9/24	72,666.19	41,892.11	1,778.99	0	632.45	1,402.00	118,371.74

### ACH Transactions

Gross Payroll	899,003.06	2,113,163.00	0	0	84.68	0	3,012,250.74
Student Activity Account Transfers	0	0	0	0	0	0	0

Early Head Start & Head Start FY25

Year to Date as of November 30, 2024      \$1,273,526.96

Dr. Martin made a motion, supported by Mr. Miller, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

## Old or New Business Requiring Board Action

### 2024 Budget Amendment #1

Ms. Larzelere made a motion, supported by Mr. Bless, to approve the following revisions to the 2024-2025 General Fund, Special Education Fund, School Service, Technology Enhancement Fund, School Activity and Capital Projects budgets:

<u>Budget Revision</u>	Approved	Requested
<u>General Fund</u>		
Revenue	\$26,690,579	\$30,886,049
Expenditures	\$27,674,907	\$31,574,092
<u>Special Education Fund</u>		
Revenue	\$56,490,000	\$57,164,083
Expenditures	\$60,300,408	\$62,251,079
<u>Food Service Fund</u>		
Revenue	\$268,800	\$269,334
Expenditures	\$273,475	\$276,475
Technology Enhancement Fund		
Revenue	\$7,504,816	\$7,531,461
Expenditures	\$7,504,816	\$7,531,992
School Activity Fund		
Revenue	\$50,000	\$50,000
Expenditures	\$50,000	\$50,000

Capital Projects Fund		
Revenue	\$560,000	\$660,000
Expenditures	\$705,000	\$720,000

ESPC CP Fund		
Revenue	\$0	\$5,196,711
Expenditures	\$0	\$5,196,711

The motion carried unanimously.

### **Approval of Personnel Update**

Mr. Miller made a motion, supported by Dr. Martin to approve the following personnel update:

- Employment
  - o Lindsey Elinski, MoCI Teacher, Educational Center
  - o Michelle Emery, LBSE Teacher, Monroe Middle School
  - o Rayann Turner, Special Education Supervisor, North Region
- Leaves of Absence
  - o Brynn Trouten, paraprofessional, November 11, 2024 through December 2, 2024, medical
- Resignations/Retirement
  - o Haley Cooper, resigned
  - o Natalie DeCarlo, resigned
  - o Joe Garro, resigned
  - o Loretta Harford, retired
  - o Amanda Keck, resigned
  - o Denise Teague, retired

The motion carried unanimously.

### **Request for New Position: Teacher Consultant**

Mr. Bless made a motion, supported by Ms. Larzelere to approve the establishment and posting of a Teacher Consultant position at Dundee Schools, effective immediately. The motion carried unanimously.

### **Request for New Position: Mental Health Consultant**

Dr. Martin made a motion, supported by Ms. Larzelere to approve the establishment and posting of a Mental Health Consultant position, effective with the start of the 2025-20226 school year. The motion carried unanimously.

### **Temp. Special Education Teacher**

Mr. Miller made a motion, supported by Dr. Martin to approve the temporary employment of Linda Bredernitz as a Special Education Teacher at the Educational Center from January 6, 2024 through the remainder of the 2024-2025 school year. The motion carried unanimously.

### **Creation of the MCMC Global Squads Chapter**

Mr. Bless made a motion, supported by Ms. Larzelere to approve the creation of the Monroe County Middle College Global Squads Chapter for the purpose of participating in global overseas mission trips. The motion carried unanimously.

**Out of State Conference Request – Naseef, G.**

Dr. Martin made a motion, supported by Mr. Miller to approve the out of state conference request for Grace Naseef to attend the National Association of School Psychologists 2025 Annual Conference in Seattle, WA from February 18-21, 2025. The motion carried unanimously.

**Out of State Conference Request – DeSloover, McNew, Kopke, Lusk**

Mr. Miller made a motion, supported by Ms. Larzelere to approve the out of state conference request for Dale DeSloover, Steve McNew, Rachel Kopke and Anya Lusk to attend the NSBA Advocacy Institute in Washington DC from February 1 through 5, 2025. The motion carried unanimously

**Reports from the Superintendent and Administrative Staff**

**Business and Administrative Services – Josh Dyer**

- Discussed the Bond Closing Sale. Mr. Dyer will review the Bond Schedule at the January Board meeting.
- Reviewing Summer 2025 Capital Projects work that will begin this summer.

**Human Resources and Legal Counsel – Anya Lusk**

- Working with IT Department regarding the placement of MCISD security cameras.
- Informed the board that new vending machines will be installed; previous company didn't keep them filled.

**Curriculum and Instruction – Lisa Montrief**

- Discussed the Care Solace product that all local districts are using to connect students and their families with needed mental health resources.
- MCISD Literacy Team is reviewing the Dyslexia bills that are legislatively circulating.

**Special Education and Early Childhood Services – Rachel Kopke**

**Enrollment Report-November 2024**

<b>Program</b>	<b>Total Enrollment/Funded Enrollment (total enrollment should equal funded enrollment)</b>	<b>Over Income Enrollment CP#2004 (130% FPL+: under 10%) (101-130% FPL: under 35%)</b>	<b>Disabilities Enrollment (Over 10%)</b>	<b>Students Enrolled Receiving Tiered Intervention Services/In Process of SE Evaluation</b>
Head Start	Enrolled: 237 Reserved (not to exceed 7): 0 Vacant less than 30 days: 3 <b>Total Enrollment: 240/240-0%</b>	130% FPL+: 13/240=5% 101-130% FPL: 8/240=3%	45/240=19%	52/240=22%
Early Head Start	Enrolled: 36 Reserved (not to exceed 1): 1 Vacant less than 30 days:	130% FPL+: 1/48=2% 101-130% FPL: 1/48=2%	15/48=31%	7/48=15%

	1 <b>Total Enrollment:</b> <b>38/48-79%</b>			
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\*\*\*Underenrolled due to resignation of an EHS home visitor. All students on her caseload were dispersed to other home visitors with the start of the school year transition.

**Current Waitlist Report-As of 12/12/24**

Program	Income Eligible	Over Income 101-130% FPL	Over Income 130+% FPL
<b>Early Head Start</b>	7	1	0
<b>Head Start</b>	17 (can be counted in more than 1 location)	5 (can be counted in more than 1 location)	30 (can be counted in more than 1 location)
Airport-Niedermeier Elementary 31 slots	1	0	9
Bedford-Smith Rd Elementary 31 Slots	1	3	14
Dundee-Dundee Elementary 15 Slots	0	1	14
Ida-Ida Elementary 15 Slots	2	0	19
Monroe-AWS Elementary 77 slots	6	2	5
Monroe-Riverside Elementary 71 Slots	6	2	10

**Head Start Attendance Reports-November 2024**

Site	Attendance Percentage
In Person Arborwood	84.21%
In Person Dundee	88.10%
In Person Ida	90.29%
In Person Niedermeier	82.62%
In Person Riverside	85.97%
In Person SRE	87.76%
<b>In Person Program Attendance Total</b>	<b>85.59%</b>

**Early Head Start Attendance Reports-November 2024**

Site	Attendance Percentage
HV 1	62%
HV 2	VACANT
HV 3	56%
HV 4	56%
<b>Program Attendance Total</b>	<b>58.2%</b>

**Office of Head Start Communication**

Communication Type	New Postings	Links to Postings
Information Memorandums	NONE	<a href="#">Information Memoranda   ECLKC (hhs.gov)</a>
Program Instructions	NONE	<a href="#">Program Instructions   ECLKC (hhs.gov)</a>

**Program Updates**

- The program is in the planning stages of the family fun day for February. We will be welcoming the MCISD music Therapists to lead a music based family fun day!

**Superintendent – Stephen McNew**

- Informed the board that Congressman Walburg was named Chair of the House Education Committee; intention to meet with him at the NSBA Institute in February.
- The Michigan College of Beauty will be moving to their new space this week.
- Informed the board that the Lenawee Monroe Technology Consortium agreement expires in 2025. A joint board meeting will be schedule in 2025 to renew the agreement.

**Adjourn**

At 6:11 p.m. Ms. Larzelere made a motion, supported by Mr. Bless, to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,

Paul Miller  
Secretary